

Contract Content Requirement List



Contract law can vary from state to state making it more difficult to depend upon a generic contract structure. However, we can provide a list of those elements that should be included in all advocate contracts. You may add any additional items you wish to your contract. The final language of your contract should be directed by your attorney. Have your attorney develop a custom contract for your business that addresses at least most of the concerns below.

Your disability advocate customer contract should contain the:

1. Client full name.
2. Client's full address.
3. Client contract information.
4. Date of contract.
5. Briefly describe who you are and your relationship to the client.
6. State the exact service you're providing.
7. State case levels you're representing the claimant on.
8. Fee statement Customer agrees to pay 25% of back benefits.
9. Payment is due within 30 days of a successful case decision.
10. Payment will be made in one lump sum.
11. Fee payments can be paid monthly in the amount equal to the benefit amount. divided by six monthly payments.
12. Express your right to unilateral termination of contract in cases of fraud, etc.
13. Describe any additional fees such as the development fee.
14. Your refund policy.
15. Your termination policy.
16. Your right to take action if the representational fee is not paid as agreed.
17. Require that the client fully cooperate with you, SSA and all parties to the case.
18. Client and representative signature and date area.