# Advocate Course Schedule



The course schedule is one of the most import documents in this program. It enables you to navigate our extensive training materials. Despite the challenges ahead, with patience, perseverance, the right tools and a little luck, you'll enjoy incredible success as an SSA disability advocate regardless of your location or level of competition.

We have developed a more efficient training approach that incorporates many new elements including our powerful Olivia Prime case management software. The Olivia software will greatly improve your chances of success in this field. Olivia will also enable you to serve your clients better by providing built-in communications and case control from virtually any location.

Our new training program is divided into ten modules. Each module contains unique content that should be mastered before moving forward in the course. This approach enables you to qualify your progress and solidify your knowledge. If you have any questions, please feel free to contact us at support email [stussa@daincpm.net](mailto:stussa@daincpm.net).

**Student Update eNewsletter**

Using the link below to sign-up for our Social Security Student Update e-Newsletter.



This Newsletter will enable us to contact you when there are
significant changes to our programs.

**Training Flow**

Your advocate training begins with Module One. In module one you'll find the course syllabus, the advocate Study Guide and the PDF copy of the Nolo Social Security Disability Guide. The Study Guide contains lessons. As you progress through these lessons, you'll be given reading assignments within the SSDG text. The lessons with readings will provide you with a total view of the process.

**Working with Your Mentor**

Starting a business is no joke! This is especially true in questionable economic times. You've trusted your hard-earned dollars to our training program and it's our duty to provide you with the best information and training available.

However, you and I both know that it takes more than just a course to succeed. No single training course in the world can provide you with the subtle often overlooked bits of knowledge that can make or break a business. That's why we use the labor-intensive mentorship approach to support.

We have found that nothing is more valuable to our students than having a live support person.  Search boxes and Chat-rooms are fine, but nothing replaces the effectiveness of one-on-one support.  We provide real mentors willing to share his/her knowledge and experience.  If you're really serious about success as a disability advocate, nurture a good relationship with your mentor.  Discuss your ideas and expect honest feedback.

We must be able to speak frankly to our students!  If you're easily offended, buck-up. Nearly everyone who enters this field is at first confused beyond belief. That's why a frank, open and honest mentor relationship is so important to your success.  Don't be shy about contacting your mentor for help. You must seek assistance when you need it - otherwise we have **no way** of knowing you need help!

Be prepared to take notes during a mentor session.  A mentor may be supporting up to **thirty** other individuals, so **help** your mentor to remember you and your issues.


**Mentor Case Debriefings**

After finishing the basic portion of your training program, which includes modules 1 - 5, you'll begin the mentor-debriefing phase of your training.  During this phase, you'll schedule a series of phone meetings with your mentor.  Your mentor will cover predefined topics designed to make sure you are properly prepared to start your service.

During a debriefing, you'll be able to ask as many questions as you like. These meetings are almost effortless on your part and a great way to get a feel for the service. In subsequent meetings with your mentor, he'll direct your progress while **you** set the pace.  You mentor can guide you in common areas like case processing, materials, equipment and marketing. Depending on your course level, you'll experience up to eight formal debriefings.  Many more if you need the help!  We believe that if we help you succeed, you'll help us remain #1 in advocate training, software and support.

The Syllabus contains materials, links and other training aides used in the course. As you progress through the first eight lessons of the Study Guide, these lessons will make reference to materials found in the Syllabus.

The **Social Security Disability Guide** is used to provide detailed public domain information about the SSA disability program.  The text will provide many of the public domain details

you'll need for a complete understanding of program.


**Training  Module One Contents**

Begin your training by reading all member paperwork delivered to your e-mail. Make sure that you keep a safe copy of your membership letter, access codes and invoice for your records.
1. Read SG Lesson 1.  Read Chapter One of the Social Security Disability Guide (SSDG).  Take the Lesson One Quiz.  If you pass the quiz with a 70% or better, proceed to Lesson Two.
2.  Read SG Lesson 2.  Read Chapter 2 in the Social Security Guide.  Take the Lesson 2 Quiz.
3.  Read SG Lesson 3.  Take the lesson 3 Quiz.  If you plan to accept child cases, we suggest you also read chapter 3 of the SSDG.
4.  Read SG Lesson 4.  Read SSDG Chapters 4, 5.  Take the Lesson 4 Quiz.
5.  Read SG Lesson 5.  Read SSDG Chapters 6, 7. Take the Lesson 5 Quiz.
6. Read SG Lesson 6.   Read SSDG Chapters 8. Take the Lesson 6 Quiz.
7. Read SG Lesson 7.   Read SSDG Chapters 9. Take the Lesson 7 Quiz.
8.  Read SG Lesson 8.   Take the Lesson 8 Quiz.
9.  Read SG Lesson 9.   Take the Lesson 9 Quiz.
10.  Read SG Lesson 10.   Take the Lesson 10 Quiz.
The Systems Explorer and the SSDG are used together to reference various diseases that are regularly represented by disability advocates.